

**MAYOR AND CITY COUNCIL  
CITY OF SEAT PLEASANT  
REGULAR WORK SESSION  
MONDAY, NOVEMBER 2, 2009  
7:00P.M.**

**1. OPENING**

**1.1.1 Call to Order**

Council President Gatling called the meeting to order at 7:02p.m.

**1.1.2 Roll Call**

Present: Councilmember Latasha Gatling, Mayor Eugene Grant (ABSENT), Councilmember Darrell Hardy, Councilmember Kelly Porter., Councilmember Gerald R. Raynor, Sr., Councilmember Elenora Simms, Councilmember Reveral Yeargin

Staff: Robert Ashton, Acting City Administrator and Dashaun Lanham, City Clerk

**1.1.3 Invocation and Pledge of Allegiance:**

The Invocation was given by Councilmember Porter

**1.1.4. Approval of Agenda**

The agenda was accepted with the following modification:

- Move 3.1. Ordinance 10-02 Amendment of FY2009-2010 Budget to 5.3. Budget Review and Recommendation.

Councilmember Simms motioned and Councilmember Hardy seconded. The motion carried.

**2. PRESENTATIONS: Michael Majestic, Neighborhood Design Center**

- He provided the City Council with a copy of the Density Feasibility Study of the John E. Feggans Center.
- He stated that the Neighborhood Design Center provides design services that can be used to apply for grants. The services are free, but are not blue prints. The design can be used to develop the blue prints. Additionally, they can assist the City with the blue prints, if not discovered. .

- He stated they can develop the design of the building in different ways, but the timeline is undetermined, as the service is volunteered.
- He stated he can work bringing the community together for a workshop.

### **3. LEGISLATION:**

None

### **4. REPORTS:**

#### **4.1 City Administrator- Robert Ashton (Acting)**

- **Refuse Collection**-Mr. Ashton stated he has no information to report, as he is still investigating.
- **Metro Business**- Mr. Ashton stated the City Attorney has sent a letter to them requesting them to pick up their equipment. He further stated that we have two (2) options 1. Incur cost of returning equipment to Metro Business, and 2. Wait until we go to court.
- **Thanksgiving Baskets**- Mr. Ashton stated the church was looking to be a distribution center, as they will not be providing the turkeys. Councilmember Gatling requested that Ms. Sanders verify the partnership, and call her to explain.
- **Public Works Uniform** - Mr. Ashton stated that they now have their new uniforms and will be returning the rented uniforms to Unifirst.
- **Leaf Collection**-The equipment is ready for the leaf collection. The Council requested that a scheduled be provided at the Public Session.
- **Chief of Police**-Mr. Ashton reported that the resumes were sent to the Executive Director of Chief Services, and they will review each and provide recommendations. We will set-up a panel of five (5) Chiefs to interview. The timeline is approximately three (3) weeks.

#### **4.2 City Council Committee - None**

**4.2a Economic Development Housing & Planning Committee** – Councilmember Simms reported that the City needs a plan to use the \$35,000 in six months, and we can combine the CDBG grant with the \$35,000.00 to complete the master plan. She will be meeting with her committee immediately.

**4.2b Finance & Budget Committee** - None

**4.2c Government Affairs & Technology** - None

**4.2d Human Services, Health & Education Committee** – Councilman Porter stated that he will be re-scheduling a meeting with his committee.

**4.2e Public Safety & Civil Rights Committee** – Councilman Raynor stated that he will be rescheduling a meeting with his committee.

**4.2f Public Works & Transportation Committee** - None

## **5. NEW BUSINESS:**

### **5.1 City Council Business Meeting**

The City Council agreed to forego the monthly Business Meeting, but will keep the fourth Wednesday meeting date for future meetings.

### **5.2 Approval of City Code Update fee**

Councilmember Simms stated that she doesn't approve of the way the process was handled in getting the Code Book Updated. She doesn't feel that the City Clerk should have signed to authorize the update of the Code Book. Councilmember Simms stated that the budget will need to be amended to approve the amount.

The Council agreed to move forward with updating the Code Book, and for the Acting City Administrator to bring before the Council if they need to move monies.

### **5.3 Budget Review Recommendations and Ordinance 10-02 Budget Amendment**

Mr. Ashton stated that we are financially stable, but we have two areas of concern, which is the gas the cellular telephone bill. He further stated the Police Department has not followed the Vehicle Take Home Policy regarding them filling up after the City's provides ninety (90) gallons per month.

The Council agreed to meet in a Closed Session to discuss Ordinance 10-02 Budget Amendment.

### **5.4 City Cellular Usage**

Council President Gatling provided the Council with a copy of the cellular telephone bill. She recommended that the Governmental Affairs and Finance Committee meet to draft a Cellular Telephone Policy

### **5.5 Celebration for Brian Shivers**

Councilmember Porter stated that he feels the Council should have a celebration for Former Councilmember Brian Shivers who served for nine (9) years. The Council agreed to have a celebration at Graces Fortune, and that Councilman Porter will chair the Committee for the celebration.

## **5.6 Master Plan RFP**

Council agreed to advertise for an RFP

## **6. UNFINISHED BUSINESS:**

### **6.1 SPCDC Request-Council Chambers Usage (11.14.09)**

The City Council approved the Seat Pleasant Community Development Corporation to use the Council Chambers on November 14, 2009.

### **6.2 Refuse Proposal Selection (Bates, Emergency Services, Inc. and Field & Sons)**

Mr. Ashton stated that he is in the process of completing evaluations.

### **6.3 Mayor & Council Goals for Seat Pleasant-Presentation**

Council President Gatling stated the goals were broken down in two (2) categories; Short and Long Term. She stated that some of them will be submitted to committees.

### **6.5 Thanksgiving Basket**

The Council agreed to partner with the Church, and the City will handle the administrative with Council involvement.

## **7. ANNOUNCEMENTS**

**7.1** PGCMA Legislative Reception, Thursday, November 5, 2009, Four Points by Sheraton, New Carrollton, MD 6:00p.m.-9:00p.m.

**7.2** Maryland Black Issues Conference, Saturday, November 7, 2009, Bowie State University, Bowie, MD 8:00a.m.-3:00p.m.

**7.3** Public Session, Monday, November 9, 2009, Council Chambers, 7:00p.m.

**7.4.** Veterans Day Program, Wednesday, November 11, 2009, Seat Pleasant Activity Center, Seat Pleasant, MD 9:00a.m.

**7.5.** Ward IV Meeting, Saturday, November 14, 2009, City Hall-Council Chambers, 11:00a.m.

**7.6.** LGIT's 22<sup>nd</sup> Annual Meeting, Thursday, November 19, 2009, Annapolis, MD 7:30a.m.-3:30p.m.

**7.7.** Ward I Meeting, Thursday, November 19, 2009 City Hall-Council Chambers, 6:00p.m.

**ADJOURN**-Councilmember Yeargin motioned to adjourn the meeting. Councilmember Raynor seconded. The meeting was adjourned at 9:35 p.m.

Submitted by,

Dashaun N. Lanham  
City Clerk